

**REGULAR TERM  
REGULAR SESSION  
APRIL 25, 2023**

On this the 25<sup>th</sup> day of April, 2023, A.D., at 9:00 a.m. the Commissioners' Court of Jackson County, Texas convened in a Regular Term, Regular Session, thereof, at the Courthouse of Edna, Texas, with the following members of the Court present, to-wit:

Jill Sklar	County Judge
Wayne Hunt	Comm. Pct. #1
Wayne Bubela	Comm. Pct. #2
Glenn Martin	Comm. Pct. #3
Katherine Brooks	County Clerk

At which time the following proceedings were had:

**Invocation and Pledge**

Comm. Hunt opened the meeting with prayer and Judge Sklar led the reciting of the Pledge of Allegiance of the United States of America.

**Citizens Comments-Opportunity for the public to address Commissioners' Court on non-agenda items. The Court may not comment nor deliberate on non-agenda items. (Presentations should be limited to (5) minutes)**

There were none.

**Approval of Minutes and/or additions and corrections, if any.**

The minutes from April 11, 2023 were submitted.

A motion was made by Comm. Bubela, seconded by Comm. Hunt, to approve the minutes. Motion carried.

**Consider budget amendments, line-item transfers and revenue certification for FY2023 Budget, and take any necessary action.**

There were none.

**Consider Resolution for Support for a Regional Public Defender's Office, and take any necessary action.**

A motion was made by Comm. Bubela, and seconded by Comm. Martin, to approve the Resolution for Support for a Regional Public Defender's Office, and take any necessary action. Motion carried.

Clerk's Note: A copy of the resolution on file among exhibits of Commissioners' Court.

**Consider removal of blockage from ditch adjacent to County Road 313, Precinct 3, and take any necessary action.**

A motion was made by Comm. Martin, and seconded by Comm. Bubela, to approve the removal of blockage from ditch adjacent to County Road 313, Precinct 3. Motion carried.

**Consider accepting funding for the Regional Mitigation Program with Golden Crescent Regional Planning Commission, and take any necessary action.**

A motion was made by Comm. Martin, and seconded by Comm. Karl, to accept funding for the Regional Mitigation Program with Golden Crescent Regional Planning Commission. Motion carried.

Clerk's Note: A copy of the funding acknowledge summary on file among exhibits of Commissioners' Court.

**Consider bids replacing A/C units at the Services Building and Courthouse, and take any necessary action.**

A motion was made by Comm. Bubela, and seconded by Comm. Hunt to approve bids with Efficiency Air to replace A/C units at the Services Building and Courthouse and for the extra funds to come out of permanent improvements. Motion carried.

Clerk's Note: A copy of the bids on file among exhibits of Commissioners' Court.

**Discuss, consider, and adopt a resolution to designate authorized signatories for the 2022 Texas CDBG Program, grant agreement number CDV21-02987, and take any necessary action.**

A motion was made by Judge Sklar, seconded by Comm. Bubela, to adopt a resolution to designate authorized signatories for the 2022 Texas CDBG Program, grant agreement number CDV21-02987. Motion carried.

Clerk's Note: A copy of the resolution on file among exhibits of Commissioners' Court.

**Discuss, consider, and approve a resolution adopting required CDBG-DR Civil Rights policies, including: Citizens Participation Plan and Grievance Procedures; Excessive Force Policy; Section 504 Policy and Grievance Procedure; Code of Conduct Policy; Fair Housing Policy, and take any necessary action.**

A motion was made by Comm. Bubela and seconded by Comm. Karl, to approve a resolution adopting required CDBG-DR Civil Rights policies, including: Citizens Participation Plan and Grievance Procedures; Excessive Force Policy; Section 504 Policy and Grievance Procedure; Code of Conduct Policy; Fair Housing Policy. Motion carried.

**Consider Proclaiming April as Fair Housing Month, and take any necessary action.**

A motion was made by Comm. Bubela, and seconded by Comm. Hunt, to proclaim April as Fair Housing Month. Motion carried.

**Discuss proposed Jackson County Airport Improvement Plan and receive Airport Compliance Program Sponsor Self-Certification Report, and take any necessary action.**

A motion was made by Comm. Karl, and seconded by Comm. Martin, to receive and approve the Airport Compliance Program Sponsor Self-Certification Report. Motion carried.

Clerk's Note: A copy of the report on file among exhibits of Commissioners' Court.

**Receive Unaudited Financial Statements as of and for the Month ended March 31, 2023.**

A motion was made by Comm. Martin and seconded by Comm. Karl to receive Unaudited Financial Statements as of and for the Month ended March 31, 2023. Motion carried.

Clerk's Note: A copy of the statements on file among exhibits of Commissioners' Court.

**Consider Treasurers' Report for month of March, and take any necessary action.**

Mary Horton, Treasurer, submitted the Treasurer's Report for the month of March to the Court.

A motion was made by Comm. Karl, and seconded by Comm. Hunt, to approve the Treasurer's report. Motion carried.

Clerk's Note: A copy of the report on file among exhibits of Commissioners' Court.

**Consider Payment of County and Precinct bills, payroll and court orders.**

It was noted that there was one court order.

A motion was made by Comm. Bubela, and seconded by Comm. Hunt, to pay the County and Precinct bills, payroll and court orders. Motion carried.

**Consider payroll changes, if any, and take any necessary action.**

A motion was made by Comm. Martin, and seconded by Comm. Karl to approve the payroll changes. Motion carried.

**COMMISSIONERS'  
COURT  
PAYROLL  
CHANGES  
April 25, 2023**

<u>NAME</u>	<u>DEPARTMENT</u>	<u>TYPE OF CHANGE</u>	<u>HOURLY FROM:</u>	<u>HOURLY TO:</u>	<u>EFFECTIVE DATE</u>
Ricks, Crystal	Sheriff	Part time	\$0.00	\$15.00	04/24/2023

**Receive various county reports, news and information.**

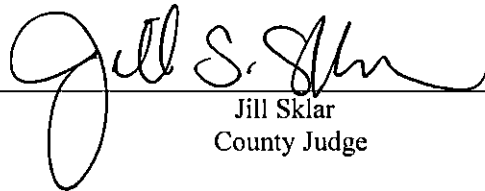
Tax Office Employees received Certificates for Completion for Title Fraud Training. Sheriff Janica updated the Court on the new patrol vehicles. Sharon Mathis, District Clerk, discussed concerns with the phone system.

April 25, 2023

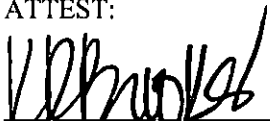
**ADJOURNMENT**

A motion was made by Comm. Bubela, seconded by Comm. Hunt to adjourn at 10:05 a.m.  
Meeting **ADJOURNED**

**APPROVED** this the 9<sup>th</sup> day of May 2023.

  
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Jill Sklar  
County Judge

ATTEST:

  
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Katherine R. Brooks, County Clerk  
And Ex-Officio Clerk of the Commissioners'  
Court of Jackson County, Texas